



1. Shelf Life Monitoring

The Shed needs to identify items that have a defined shelf life and ensure that a diary system is implemented to track and replace items prior to exceeding their shelf life.

Of particular concern are food items:-

The use of out of date food items should be avoided, such items should be disposed of; this applies to items such as milk stored in the kitchen fridge.

Chemicals / glues / paints / solvents that have shelf lives are also to be treated cautiously.

If any of these items are to be disposed of, then this needs to be done correctly.

Please refer to the manufacturer's instructions in the first instance. Disposal information may also feature on the product packaging.

If doubt still exists, then check with a Committee member.

There will also be items which will expire in the First Aid kit.

The responsible first aiders must keep track of this and arrange disposal and replacements at the appropriate time.